



**Department for Aging And Rehabilitative Services (DARS)**  
**Division of Rehabilitative Services (DRS)**  
**Employment Service Organization Steering Committee (ESOSC)**

DARS Central Office, Richmond, Virginia  
1<sup>st</sup> Floor Conference Rooms (also see VTC sites below)  
Tuesday July 12, 2016 10:45 AM  
Meeting Minutes

**Members Present:** Gary Cotta, Linda LaMona, Robin Metcalf, Stephanie Lau, April Pinch-Keeler, John Brauer, Greg Ellison, Natalia Yu, Megan Bergen, Michelle Flynn, Rachel Rounds, David Gusler, Chuck McElroy, Dan Reichard, Nova Washington, Phil Nussbaum, Mike King, Emily Gebhart

**Members Absent:** Lance Wright, Sharon Bunger, Marshall Henson

**Guests Attending:** George Homan, Diana Messer, A. Blue-Saunders, Lisa Morgan, Rita Reilly, Chris Lavach, Jason Young, Ashely Thompson, Joanne Ellis, Russell Ray,

**DRS Staff Attending:** Kathy Hayfield, Sherrina Sewell, Mark Peterson, Cathy Staggs, Dionca Coleman-Williams, Carrie Worrell

**10:45 am – Full Committee Call to Order** John Brauer

- Introductions
- (Minutes will be reviewed at the next scheduled meeting)

### **DRS Directors Update**

Kathy Hayfield reported that the WIOA final regulations have been published. DARS is looking at its service delivery and spending to assure that they meet the definitions and 15% spending requirement on students with disabilities. A committee of DRS employees is looking/reviewing how DARS can deliver services and how transition counselors provide services; i.e. PERT, Project Search, Life skills training meets the definition of Pre-ETS.

Two new SEARCH sites will open this year; one in Lynchburg and one Loudoun County. There will now be a total of 17 SEARCH sites.

Draft policy has been developed and reviewed by the State Rehabilitation Council (SRC) regarding providing services to people outside the order of selection who are at risk of losing their jobs. A final decision will be made on this later in the year.

We project to have 3700 successful employment closures by the end of the performance year. Current average hourly wages at closure are \$10.17 per hour. This is an increase over last year this time. The average number of applications per month in FFY16 is 876. We need to have approximately 1,000 applications per month to achieve our yearly employment goal. June 2016 saw the lowest number of applications for the fiscal year.

Supported Employment and Job Coach Training consists of 66.1% of our expenditures thus far in FFY16. In FFY15 Supported Employment and Job Coach Training constituted 64.7% of our case service expenditures.

Kathy stated that the plan is to try to keep MSD open through the year; though, expect to have to close category 2 and 3 as spending increases.

### **WISA/WIPA Updates**

David Leon and Dr. Joseph Ashley of DARS answered Committee member's questions about implementing WISA services by their graduates of the training.

### **Funding Sub-Committee \Public Policy Sub Committee Report:**

Phil Nussbaum reported 375k additional LTESS funding allocated by the General Assembly.

Cathy Staggs reviewed the Fiscal Year 2016 statistics for the LTESS/EES program.



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LTESS FY 2016 Statistics Summary

One additional vendor added for FY 2017(Best Buddies)

Total on Rolls up to 3,633

Total Served up to 3,536

New Additions down to 926

Total Closures down to 701

The General Assembly restored \$500,000 statewide reductions from last year

No significant changes in Production Statistics

Additional 2 vendors providing SE Individual services (Community Futures Foundation and The Choice Group Northern Virginia)

No significant changes in Disabilities of Consumers on Rolls

SE Hourly up to \$911

Daily costs up to \$5,519

Categories in the system have been changed to better define services which explains the difference in totals in 2016 and 2015 for Enclave and Offsite

EES FY 2016 Statistics Summary

Total on Rolls down to 389

Total Served down to 383

New Additions down to 27

Total Closures up to 49

Statewide reductions last year were restored

No significant changes in Production Statistics

No significant changes in Disabilities of Consumers on Rolls

SE Hourly up to \$1,689

Daily costs up to \$5,974

Categories in the system have been changed to better define services which explains the difference in totals in 2016 and 2015 for Enclave and Offsite

A change to the allocation process for LTESS was recommended. Three LTESS allocation methods were presented. Change to reallocation plan to a three YR Rolling Average based on Total Expenditures was approved for FY2017.

Kathy Hayfield briefly answered a question addressing the 125% vs. Total. The Total reflects expenditures and the 125% accurately reflects like Column E. There was a motion to accept the committee's recommendation for Column E to be used. There was a unanimous vote in favor of the motion to use "A three year rolling Average/Total Expenditures to allocate LTESS FY 2017".

Robin Metcalf spoke about larger employers trying to meet the 503 requirements. Employers are asking DARS to have one single point of contact. Robin states this could be an issue moving forth if DARS were to do that.

**Nominations Sub-Committee: No update this meeting**

Public Comment: None provided.

Meeting Dates 2016 –October 18<sup>th</sup>

Meeting Adjourned: 11:55am